**Development Planner—Action Steps for This Year**

**Teacher:** During your review meeting or another time agreed with your supervisor, record your developmental goals, steps, sources of support, and the next date to check in with your supervisor on your progress. This includes the three major areas of these evaluation tools (job responsibilities, competencies, and outcomes), as well a place for other goals. Use the [*Career Path Planner*](http://opportunityculture.org/wp-content/uploads/2015/08/Career_Path_Planner.docx)to consider your long-term plans and how that might affect your development goals for *this year*.

**Date:**   **Name:**   **Supervisor:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Development Goal** | **Steps to Develop** | **Sources of Support (People, Time, $)** | **Check-in Date** |
| **Job Responsibilities** |  |  |  |
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|   |   |   |   |
| **Competencies** |   |   |   |
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|   |   |   |   |
| **Outcomes** |  |  |  |
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| **Other Goals** |  |  |  |
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|   |   |   |   |
| ***Next potential career step:*** [ ]  *Improve current role*[ ]  *Seek advanced role (list role:\_\_\_\_\_\_\_\_\_\_)* | *Steps to prepare:*  |   |   |

I agree to pursue/support the development goals and steps stated above:

Signed: Teacher \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Supervisor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_